Illinois State University
Recreation Services
Safety Officer Drivers Log

Sport Club/Outdoor Adventure Trip

Trip Dates

Trip Destination

Total Trip Miles on Original Request

Date	Driver's Name	Beginning Mileage	Time began driving	Location	Ending Mileage	Time ending driving	Location	Notes

Additional cleaning fees may be assessed by garage personnel.

Please distribute the white and pink copies within 48 hours of completion of trip.

Distribution: White - Acct Tech Yellow - Sport Club/Outdoor Adventure Trip Pink - Recreation Services Representative